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Intelligence Officers (Analysts) - Grades P-5 and P-6

Incumbent, under general supervision of the Section Chief, conducts a thorough exploitation of sources to provide the background and source material necessary for the proper evaluation of current information and the establishment of future trends.

Incumbent may serve as principal assistant to Section Chief in an administrative capacity and should be qualified to successfully select, plan and direct the development of a project involving the study of material resources, capacities, production, requirements, factors indicating economic mobilization for war, and the impact of a wartime economy upon the national economy.

Incumbent may share with the Chief of the Section the functions of selecting significant intelligence information and of reviewing and coordinating the work of the Section with other Sections or Branches. In addition, he assists in the review and coordination of material from other Sections or Branches which is associated with the work of his Section.

Incumbent may assist the Chief of the Section in the production of coordinated intelligence through the sponsorship of IAC Ad Hoc Committees and through the establishment of general liaison with all agencies which might be of assistance.

Incumbent may assist the Chief of the Section in the training of other members of the Section. This involves guidance in utilization of the numerous sources of information; methods of evaluation, collection, and analysis; maintenance of comprehensive, readily accessible records; selection of significant developments; and the preparation of finished reports.

Incumbent assumes the functions and responsibilities of the Section Chief when so directed.

Incumbent must have the following minimum qualifications:

- a. Completion of all work leading to a doctor of philosophy degree with specialization in some field of economics, engineering or related subjects; or
- b. Four or more years of college or university training plus practical experience to total seven years. Practical background is to include experience in one of the following:
  - (1) Methods of determining military and civilian requirements;
  - (2) Relationship of related industries to requirements.

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- (3) Analyses of production problems and capacities, and ability to meet requirements;
- (4) Analyses of trends of production and consumption;
- (5) Analyses of source of raw materials.

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